

**TO:** All employees, physicians

**FROM:** Executive IPC Committee of the CISSS de la Côte-Nord

**DATE:** May 4<sup>th</sup>, 2020

**SUBJECT:** Recommendations on the use and sharing of electronic tablets (iPad) by users [V3]

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This memo contains recommendations on the use and sharing of electronic tablets (iPad) by users. Based on the information we received from the Directions des ressources informationnelles, we believe that users may use electronic tablets with an approved protective case.

In this regard, **for tablets provided by the establishment**, we recommend:

- To ensure the user washes their hands with a hydroalcoholic solution before handling the tablet;
- If the tablet is put:
  - On the user's table, to first disinfect the table with a disinfecting wipe;
  - On the patient, to place a clean towel between the patient's gown or clothes and the tablet;
- To disinfect each tablet with a disinfecting wipe, inside the room, immediately after use;
  - In hot zones, disinfect a second time after leaving the room.
- To respect the recommended contact time (as specified on the container) to ensure the effectiveness of the wipes;
- To rinse the tablet after disinfection with water and a soft, lint-free cloth;
- To store the tablet in a clean place outside the user's environment when it is not used;
- Not to let users for whom additional precautions are applied use a tablet.

The electronic tablet can be used by users under additional precautions if every measure mentioned above is followed.

If the patient has their **personal electronic tablet**, it must not leave their room.

We can act together to reduce the spread of pathogens, in particular the virus that causes COVID-19.

Thank you in advance for your valuable collaboration.

Yours truly,

*The Executive IPC Committee*