

# BOARD ROOM NEWS

Newsletter from the Board of directors - CISSS de la Côte-Nord

January 24, 2024  
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North of all  
what we can become

## REGULATORY FRAMEWORK ON THE ORGANIZATION AND BEST PRACTICES IN RESEARCH

The Board of directors adopted the *Cadre réglementaire sur l'organisation et les bonnes pratiques en recherche* of the Centre intégré de santé et de services sociaux (CISSS) de la Côte-Nord.

The purpose of this regulatory framework is to meet regulations pertaining to the reference framework on research involving human participants set out by the ministère de la Santé et des Services sociaux. The reference framework requires all health and social services institutions to develop a regulatory framework for research that identifies the responsibilities of the institution and its researchers. Institutions are also required to develop policies on the ethical conduct of research while establishing an investigation process for allegations of breach.

The regulatory framework includes all types of research involving human participants. It is intended for researchers, promoters, research professionals, students, employees, managers and physicians who wish to conduct research work within the CISSS de la Côte-Nord.

For more information on this subject, please visit the [Web site](#) of the CISSS de la Côte-Nord.

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## POLICY ON THE TRANSMISSION OF INFORMATION TO HEALTH AND SOCIAL SERVICES TRANSITION POINTS

The Board of directors adopted the Policy on the transmission of information to health and social services points for the CISSS de la Côte-Nord. It specifies the rules ensuring the harmonized and documented transmission of all required and pertinent clinical information of the user's file to the user's transition points in a timely manner.

Transfer of information is required in many instances: at the beginning and end of a care episode (admission and release), work shift or on-call changes, transfers between departments as well as transfers between institutions.

The process regarding the transfer of information to health care transition points is a Required organization practice – ROP (POR) established by Accreditation Canada.

**Next meeting of the Board:**

March 13, 2024



Québec 

## ACQUISITION OF FIVE PROPERTIES IN BLANC-SABLON

The directors have approved the acquisition of five rental buildings in Blanc-Sablon by Corélo (Corporation régionale de logements). The CISSS de la Côte-Nord is currently renting these properties to house personnel.

These acquisitions will make it possible to maintain the housing capacity of personnel in an area where there are few housing options currently available. It can also serve to prevent significant increases in rent and the possible relocation of personnel living there.

The approximate value of this transaction is \$2,000,000, including furniture as well as real estate and notary fees. The buildings were inspected by professionals prior to this transaction.

## SENIOR AND ALTERNATIVE HOUSING (MDA-MA) IN BAIE-COMEAU

The Board of directors adopted a resolution to grant an easement to two service providers, Telus and Hydro-Québec, to provide access to the area dedicated to the installation of electrical connections and telecommunications equipment for the MDA-MA of Baie-Comeau. The easement will be approximately 3 meters wide and cover a total area of 377.1 square meters.

Located on rue Jalbert and close to Serge-Bouchard high school, the senior and alternative housing project of Baie-Comeau will provide 36 places for seniors and 12 for adults living with an autism spectrum disorder or a physical or intellectual disability. It is scheduled to open in 2024.



## COMPOSITION OF THE WATCHDOG COMMITTEE

Following the resignation of Board of directors' Chair Denis Miousse on September 28<sup>th</sup> of last year, and the appointment of Ms. Ginette Côté to same position by the Minister, it was decided to remove the seat of Chair as a permanent guest. This amendment to the committee's composition can be explained by the fact that Ms. Côté already has a seat on the committee.

As a result of this change, the members of the Watchdog committee are:

- Ginette Côté, Director
- Michaël Lavigne, Director
- Jean-Pierre Porlier, Committee Chair (ex-officio member appointed by the Users' committee)
- Manon Asselin, President and executive director (ex-officio member)
- Manon Bourgeois, Service quality and complaints commissioner (ex-officio member)
- Geneviève Deschênes, Director of multidisciplinary, quality, evaluation, performance and ethics services (permanent guest and non-voting member)

## COMPOSITION OF THE AUDIT COMMITTEE

A change was made to the composition of the Audit committee at its recent meeting on January 23, 2024. As a result, the Board of directors' Chair is withdrawing from the committee and leaving her seat to an ex-officio member who is interested in this position. Mr. Clermont Martel will be replacing her.

Following this change, the members of the Audit committee are:

- Michaël Lavigne, Director and Committee Chair
- Clermont Martel, Director
- Diane Ouellet, Director
- Jean-Pierre Porlier, Director
- Benoît Méthot, Director
- Manon Asselin, President and executive director (ex-officio member)
- Jean-Philippe Comtois, Director of financial resources (permanent guest and non-voting member)